Computer Applications Trainer (2) – Go usetech

Description

GO USETECH is a **community-driven organization dedicated to empowering youth and vulnerable communities through practical skills development, digital training, and entrepreneurship programs**. Operating in **Kyangwali Refugee Settlement, Kikuube District – Uganda**, we work closely with refugees and host communities to create opportunities for learning, innovation, and sustainable livelihoods.

Our programs focus on **ICT training, vocational skills development, and digital entrepreneurship**, enabling learners to gain marketable skills, become self-employed, and access income opportunities both locally and online. We also support trainees to **use digital tools and social media platforms to promote and sell their products and services**, helping them build sustainable economic independence.

GO USETECH prioritizes **women, youth, refugees, and persons with disabilities**, ensuring that everyone has equal access to education, technology, and opportunities for growth.

The Computer Applications Trainer will provide **high-quality, hands-on ICT training** to learners from refugee and host communities. The trainer will teach essential digital skills that enable participants to **use computers confidently for education, employment, and online opportunities**.

Training will focus on **basic to intermediate computer skills**, including typing, Microsoft Office applications, internet usage, digital communication, and basic computer maintenance. The trainer will also introduce learners to **digital tools that can support entrepreneurship, online work, and small business development**.

The ideal candidate should be passionate about **digital empowerment**, patient with beginner learners, and capable of supporting trainees who may have **limited literacy or little prior experience with computers**.

Responsibilities

- Design and deliver a **structured computer applications training curriculum** tailored to community needs.
- Teach **Microsoft Office applications (Word, Excel, PowerPoint)** and their practical uses.
- Train learners in **typing, data entry, and essential computer operations**.
- Provide lessons on **internet use, online research, email communication, and digital collaboration tools**.
- Introduce learners to **online opportunities, freelancing basics, and responsible use of social media for business**.

Hiring organization
GO USETECH

Employment Type
Contractor

Beginning of employment
As soon as possible

Duration of employment
4 Months (Renewable)

Industry
Vocational Training / Non-Profit / Community Development

Job Location
Kasonga – Kyangwali Refugee Settlement, P.O.BOX 491026, HOIMA, KIKUUBE, South Western, Uganda

Working Hours
Full-Time (Monday – Friday)

Base Salary
300000 UGX

Date posted
January 11, 2026

Valid through
23.01.2026

- Maintain and monitor **computer lab equipment**, ensuring systems are functional and secure.
- Provide **additional support to slow learners and persons with disabilities** through personalized coaching.
- Maintain **attendance records, training reports, and student assessments**.
- Promote **digital safety, cybersecurity awareness, and responsible online behavior**.
- Foster an **inclusive, supportive, and respectful learning environment** for all trainees.

Qualifications

- Diploma in **Information Technology, ICT, Computer Science, or a related field**.
- Minimum **2 years of experience** in ICT training or computer instruction.
- Strong knowledge of **Microsoft Office applications and basic computer operations**.
- Ability to communicate in one or more settlement languages such as:

  Swahili, Arabic, French, Luganda, Runyankole, Runyoro, Kigegere

- Experience working with **refugees or vulnerable communities** is an added advantage.

Job Benefits

- Opportunity to **empower youth with digital skills for employment and online income generation**.
- Work in a **community-focused organization dedicated to innovation and skills development**.
- Gain valuable experience in **humanitarian and community development programs**.
- Opportunity for **contract renewal based on performance and funding availability**.

Contacts

Interested applicants should submit the following documents:

- **Updated Curriculum Vitae (CV)**

- **Cover Letter**
- **Academic Certificates**
- **National ID or Refugee ID**

Send applications to: careers@gousetech.org

Application Deadline: 20**th Jan 2026**

Only shortlisted candidates will be contacted.